



# Professional & Technical Staff Union

at the University of New Brunswick in Saint John and Fredericton

## 2021 ANNUAL GENERAL MEETING MINUTES

Wednesday, November 24<sup>th</sup>, 2021

12 Noon – 1:00 pm

Platform: Zoom (VIRTUAL)

**Attendance:** 58 members

### 1. CALL TO ORDER by President Bruce Miller @12:05 pm

### 2. PSAC STATEMENT ON HARASSMENT

Statement read by Secretary Chris Miller

### 3. APPROVAL OF 2020 AGM [Rescheduled] MINUTES

**MOVED BY** Carolyn Williston Aubie, **SECONDED BY** Tanya Moore, the Minutes of the PTSU 2020 Annual General Meeting (rescheduled from November 2020 to April 2021) be adopted.

*Minutes approved by consensus.*

### 4. WELCOME REMARKS FROM PSAC REVP COLLEEN COFFEY

President, Bruce Miller, introduced PSAC Regional Executive Vice President (REVP), Colleen Coffey, and she was reelected at the last Atlantic triennial. PTSU as a new union is very lucky to have her on our side. Thanked Bruce for the introduction and usually gives a full report on issue in the Atlantic region. But in recognition of our time she will give some highlights. The young workers conference will be in Truro in December. It will be an in person event and the deadline to apply is this Friday and there is no cost. PSAC will cover travel, meals, child-care and lodging costs. Next, PSAC will be doing an event called Atlantic School. The purpose of Atlantic School is to bring members from across the provinces to take courses. These can be beginner courses as well as advanced courses. The Atlantic School will be in PEI in April 2022. Costs will also be covered similar to the Young Worker's conference. We also have a DCL conference which will be held in NFLD, in May. This will be in Twillingate which is also in Iceberg season. One of the attendees here will be the person that goes to the triennial in Winnipeg. There will be a mock convention held at the DCL Conference. The Health Safety

conference will be in June 2022 in New Brunswick. H&S is the foundation of unions and is very important. Lastly there will also be an equity conference in the Atlantic provinces in October 2022. PSAC built a brand new office building in Atlantic in Moncton. It will be available early next year. This building is also 'your' space as well. If anyone has any questions you can always reach out to us.

### **Approval of Agenda**

**MOVED BY** Carolyn Williston Aubie, **SECONDED BY** Dylan Renouf approval of the PTSU 2021 AGM Agenda as circulated.

*Agenda approved by consensus.*

## **5. ELECTIONS**

PSAC REVP Coffey gave an over-view of the election process.

### **A. EXECUTIVE BOARD**

#### **a. CHIEF GRIEVANCE OFFICER (FREDERICTON)**

We received a nomination for the position from the committee for PTSU Member in Good Standing Andrew Sutherland. After the requisite three (3) calls for nominations from the floor, none were received. Andrew was not present but had pre-accepted the nomination. Andrew Sutherland was proclaimed Chief Grievance Officer (Fredericton) by acclamation.

#### **b. CHIEF GRIEVANCE OFFICER (SAINT JOHN)**

We received a nomination for the position from the committee for PTSU Member in Good Standing Sarah Craig. After the requisite three (3) calls for nominations from the floor, none were received. Sarah Craig was proclaimed Chief Grievance Officer (Saint John) by acclamation. Sarah was sworn-in to the office by PSAC REVP Colleen Coffey prior to the meeting's conclusion.

### **NEGOTIATING COMMITTEE MEMBERS**

#### **c. ACTIVE 3<sup>rd</sup> MEMBER**

We received a nomination for the position from the committee for PTSU Member in Good Standing Dylan Renouf. After the requisite three (3) calls for nominations from the floor, none were received. Dylan Renouf was proclaimed by acclamation as the 3<sup>rd</sup> Member of the Bargaining Team (to be elected from the floor) for the upcoming bargaining, which will commence at the end of the current Collective Agreement as of June 30, 2022. Dylan was sworn-in to the office by PSAC REVP Colleen Coffey prior to the meeting's conclusion.

#### **d. 'SPARE' TEAM MEMBER(S)**

No PTSU Members in Good Standing had offered for the position(s) prior-to the Annual General Meeting. PSAC REVP Coffey called the requisite three (3) times for nominations from the floor. It was established that, if there was a Member in Good Standing who wanted to 'stand' as a 'spare' team member, that Member would have to immediately reach out (via text or email, etc.) and advise the PTSU President or Secretary of their willingness to stand.

PTSU Member in Good Standing, Passionate Ncube, was nominated by Catherine Wilson, and Passionate reached out to PSAC Regional Representative R. Valay-Nadeau, and accepted the nomination in absentia. nominated Passionate Ncube, but they were not present.

PTSU Member in Good Standing, Tanya Pitt, was nominated by Tanya Moore. Tanya Pitt, in attendance at the meeting, accepted the nomination

A vote was conducted prior to the meeting's conclusion to establish who would be the 1<sup>st</sup> 'spare' and the 2<sup>nd</sup> 'spare', in the event that the 3<sup>rd</sup> Active Member of the Bargaining Team could not permanently carry out his duties/responsibilities. The vote established:

Tanya Pitt (Saint John campus) as 1<sup>st</sup> 'Spare'; and  
Passionate Ncube (Fredericton campus) as 2<sup>nd</sup> 'Spare'

## **6. REPORTS**

### **A. PRESIDENT'S REPORT**

PTSU President, Bruce Miller, gave the 2021 President's Report, see attached.

**MOVED BY** Bruce Miller, **SECONDED BY** Ed Goodfellow adoption of the 2021 President's Report as given.

*Approved by consensus.*

### **B. FINANCIAL REPORT**

PTSU Treasurer, Ed Goodfellow, gave the 2021 PTSU Financial Report, see attached.

**MOVED BY** Ed Goodfellow, **SECONDED BY** Chris Miller adoption of the 2021 PTSU Financial Report as given.

*Approved by consensus.*

## 7. MOTIONS

### **A. ADOPTION OF PTSU LOCAL STRIKE FUND LEVY (BEGINNING JANUARY 1, 2022)**

**MOVED BY** Chris Miller, **SECONDED BY** Carolyn Williston Aubie that the Professional & Technical Staff Union (PTSU) begin collecting a Special Local Strike Fund Levy of \$1./Member/month, starting January 1, 2022, to 'top up', in so far as on-hand funds at the time of any PTSU strike permit, the Public Service Alliance of Canada (PSAC) National 'strike duty' Strike Fund Member in Good Standing payment(s).

*The motion passed with the requisite 2/3 majority of Membership present at the meeting.*

### **B. ADOPTION OF PTSU LOCAL'S 2022 ANNUAL BUDGET**

**MOVED BY** Ed Goodfellow, **SECONDED BY** Tanya Moore that the Professional & Technical Staff Union (PTSU) adopt the 2022 Annual Budget projections, as circulated, for application to the Local's 2022 operations.

*The motion passed with the requisite 2/3 majority of Membership present at the meeting.*

### **C. ADOPTION OF PTSU PRESIDENT BRUCE MILLER AS 'DELEGATE' TO THE PSAC NATIONAL TRIENNIAL CONVENTION (MAY 2022)**

**MOVED BY** Ed Goodfellow, **SECONDED BY** Tanya Moore that the Professional & Technical Staff Union (PTSU) select PTSU President, Bruce Miller, as the fully-PSAC-funded 'Delegate'(save and except for the Convention Registration Fee) to the Public Service Alliance of Canada (PSAC) National Triennial Convention, May 28 to June 2, 2022, in Winnipeg, Manitoba.

*Motion passed by consensus.*

### **D. ADOPTION OF PTSU BY-LAW AMENDMENTS/LOCAL'S FINANCIAL AFFAIRS**

**MOVED BY** Bruce Miller, **SECONDED BY** Tanya Moore that the Professional & Technical Staff Union (PTSU) adopt the PTSU By-Law Amendments (**LOCAL'S FINANCIAL AFFAIRS**) as circulated.

*The motion passed with the requisite 2/3 majority of Membership present at the meeting.*

There being no further business, the 2021 PTSU Annual General Meeting was adjourned at 1:05 pm. **MOVED BY** Dylan Renouf, **SECONDED BY** Chris Miller.

**Presidents Report**  
**PTSU Virtual 2021 Annual General Meeting - Nov. 24, 2021**

This report deals with the period of Nov. 2020 – Nov. 2021. The past year has seen many key Union milestones, and some key changes in personnel. I want to applaud Tanya Moore for her union service in various capacities, most recently as Vice President on the Fredericton Campus. Tanya continues to sit on the FBRC Fringe Benefits Review Committee and is a valued member of our PTSU union. We have worked on housekeeping including PTSU Budget and Bylaws amendments that Past president Bev Bramble input was invaluable. We have also had Hay training completed by several of our PTSU members that will work together on a reclassification committee composed of UNB People and Culture along with our newly trained PTSU members. Our goal is to ensure fair and thorough job descriptions/evaluation/classification of our member positions in the future.

Much work has been done by your Executive Team and Committees to deliver what is promised to all of us in our Collective Agreement. A MOA(s) (*Memorandums of Agreement*) for PTSU members with irregular work schedules has been accepted; it was a long time coming because of the unique details associated with these positions.

Grievances put forth to UNB P&C have been ongoing with the majority having favourable outcomes for our members. The grievance process is something not to be feared by our members – this is the tool that ensures UNB follows our Collective Agreement.

Next year, bargaining for PTSU will commence and we will once again ask our members to get behind their Union/Bargaining Team because with a display of support and solidarity, we will be seen as a force to be reckoned with.

Our Fredericton PTSU office is in Marshall d'Avray Rm. 310. Our Saint John PTSU office is in Annex A&B. With approval of the budget, we can properly equip both office spaces.

There are always positions or duties that your Union needs to have filled to function properly. We ask all PTSU members to become active members – this can be achieved by joining committees, receiving training from PSAC like Talking Union Basics, or even Grievance training. This training can help you to become an active union member and possibly enable you to take on more responsibility as a Shop Steward. We need new people to help the Union grow and stay vibrant. I hear many other locals that have engagement problems and I do not want us to become complacent.

I would also like to ask for any PTSU members that would like to serve the PTSU as an elected Executive Board member, Shop Steward, or in one of the many committees, please contact [ptsu60551@gmail.com](mailto:ptsu60551@gmail.com) and let us know your intentions. We are always looking for new faces.

*Bruce Miller*  
*President, Professional and Technical Staff Union (PTSU)*  
*PSAC Local 60551*

**Financial Report**  
**PTSU Virtual Annual General Meeting - Nov. 24 2021**

<b>DATE</b>	<b>CHEQUE</b>	<b>PARTICULARS</b>	<b>DEBIT</b>	<b>CREDIT</b>	<b>BALANCE</b>
Jan-20		Opening Balance			\$2,469.10
30-Jan-20	34	AGM Food UNBSJ	\$45.38		\$2,423.72
03-Dec-20	35	UNB Print Shop (Collective Agreement)	\$572.13		\$1,851.59
03-Dec-20	36	Annual UCLC Contribution	\$100.00		\$1,751.59
21-Jun-21		Direct Deposit PSAC Dues		\$5,735.56	\$7,487.15
23-Jun-21	37	Domain/Host/Postage/Website 2020&2021	\$487.96		\$6,999.19
26-Jul-21		Direct Deposit PSAC Dues		\$5,758.12	\$12,757.31
23-Aug-21		Direct Deposit PSAC Dues		\$5,791.90	\$18,549.21
03-Sep-21	38	Postage	\$42.32		\$18,506.89
27-Sep-21		Direct Deposit PSAC Dues		\$5,812.99	\$24,319.99
25-Oct-21		Direct Deposit PSAC Dues		\$5,819.66	\$30,139.54